

# San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229  
Planning Council Support: (301) 807-2196



## NOTICE OF PUBLIC MEETING COMBINED MEETING AGENDA Financial Monitoring & Reallocations and

Executive Committee

Thursday, June 15, 2023

ZOOM Teleconferencing

<https://us02web.zoom.us/j/81497797434?pwd=eGY1Z2VzQVZKQzcrS3lJS2dUMmlwZz09>

10:00 a.m. – 11:30 a.m.

**I. Call to Order**

**II. Welcome, Introductions, and Roll Call**

**III. Reading of the Mission Statement**

*The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high-quality, comprehensive health and social services to people living with or affected by HIV.*

**IV. Approval of the Agenda**

**(For Possible Action)** *The Chair shall entertain a motion for possible action.*

**V. Approval of Minutes from the May 18, 2023, Meeting (handout provided)**

**(For Possible Action)** *The Chair shall entertain a motion for possible action.*

**VI. Fiscal Monitoring, Reallocations/Executive Committee Business**

**A. Item:** Recipient Report (*handouts included with meeting package*)

**B. Item:** Fiscal Report, Review Part A Expenditure & Unduplicated Client Count Report by Service Category (*handouts included with meeting package*)

**C. Item:** 2022-2026 Integrated Plan update

**D. Item:** Vote - Planning Council's co-chair representative for People's Caucus

**E. Item:** PSRA Work Session - Aug. 24, 2023 – Aug. 25, 2023; Time: 9:00 a.m. – 4:00 p.m. and conclude 9:00 a.m. – 12:00 Noon

**D. Item:** Planning Council Meetings Summer Recess:

1. NA/CPCC – No meeting (*Survey distribution and collections continue*)

2. MNE – No Meeting

3. FMRA/Executive – No Meeting

4. Planning Council – No Meeting

**VII. Committee Reports – Review reports from Standing Committee.**

**A. Needs Assessment / Comprehensive Planning/Continuum of Care Committee**

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## Chair – **Korie Smith**

- a. **Item:** 2023 Needs Assessment Survey Progress – Reviewed the English & Spanish Survey versions in Survey Monkey.
- b. **Item:** Gift Card Distribution Policy – Reviewed & discuss the Policy & Procedure for distributing the Survey Gift Card incentives.
- c. **Item:** Oral Health Services Utilization & Spending Trends – Reviewed Utilization and spending trends.
- d. **Item:** PSRA Update

## **B. Membership, Nomination & Elections Committee Business**

### Chair – **Ronique Pleasant**

- a. **Item:** New Member Recruitment – Updates provide on outreach to fill current vacancies in Planning Council Mandatory Membership Categories.
  1. AIDS Serving Organizations (ASOs), Community Based Organization serving the affected Communities – C. Whitehead is following up with BEAT AIDS to recruit a replacement for L. Goodwin.
  2. Mental Health/Substance Abuse Provider – S. Harris reached out to E. Flores at “Be Well Texas” will refer to Agency Management
  3. Representative of/or formerly incarcerated PLWH – D. Pineda, R. Pleasant & S. Harris, followed up with Bexar County Re-entry Program and Bexar County Unlocked Program for a candidate.
  4. RWHAP Part B Administrative Agency (State Agency)– The Recipient’s Office (Mary K.) reached out to the State Part B Liaison (Clarisa Salinas at DSHS, and provided a PC application, and facilitated introduction to PC Support for follow-up.
- b. **Item:** Mandatory Forms – Members were reminded again to submit their Code of Conduct and Conflict of Interest forms for the 2023 year.

## **C. People’s Caucus**

- a. **Item:** Funded Services Discussions – Received a presentation on Emergency Financial Assistance from in the Recipient’s office. People’s Caucus will not take a summer recess and will hold their next meeting on July 21<sup>st</sup> as previously scheduled. “Be Well Texas” will make a presentation on their Agency’s Program and Services at the meeting.
- b. **Item:** 2<sup>nd</sup> People’s Caucus Quarterly Dinner Meeting – Scheduled meeting Date is August 17<sup>th</sup> from 6:00 p.m. – 7:30 p.m.

## **Parking Lot Action Items**

#	Item	Assigned To	Date Assigned	Due Date	Status
1	Pursue Dedicated Phone Line for Planning Council	Sharron Harris	7/21/2022	ASAP	Pending
2	Presentation on Drug Overdoses and its cross-section	Sharron Harris			Pending

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with HIV from Frederic Courtois				
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## VIII. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

## IX. Schedule of Next Meetings

- |    |                             |  |
|----|-----------------------------|--|
| A. | July 21, 2023, 11:45 a.m.   | People's Caucus Meeting                              |
| B. | August 3, 2023, 9:00 a.m.   | NA & CPCC Committee ( <i>No July Meeting</i> )       |
| C. | Sept. 7, 2023, 11:00 a.m.   | MNE Committee ( <i>No July &amp; Aug. Meetings</i> ) |
| D. | August 17, 2023, 10:00 a.m. | FMRA/Exec Meeting ( <i>No July Meeting</i> )         |
| E. | August 17, 2023, 12:30 p.m. | Planning Council Meeting ( <i>No July Meeting</i> )  |

## X. Announcements:

## XI. Adjournment:

To Join the Meeting Via **ZOOM**/Video Conference:

Via Internet: <https://us02web.zoom.us/j/81497797434?pwd=eGY1Z2VzQVZKQzcrS3lJS2dUMmlwZz09>

By phone: 1+346 248 7799

Meeting ID: 814 9779 7434

Passcode: 419148

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