San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (301) 807-2196



MINUTES OF THE

Combined Fiscal Monitoring & Reallocations, and Executive Committee

Thursday, March 16, 2023 | Zoom Teleconference 10:00 a.m. – 12:00 noon

NA/CPCC Committee Members		Recipient Staff	Guest
Santiago Serrato	Р	Mary Mitchell	
Wayne Wientjes	Α	Annie Johnson	
Ronique Pleasant	Р		
Kori Smith	Α		
Daniel Pineda(Pending)	Р		
		Planning Council Support	
		Sharron Harris	
		Gloria Wood	

Call to Order	Meeting was not called to order – no quorum, [a quorum requires three (3) PC	
	members, two (2) must be HIV+]	
Determination of Quorum	Determination of Quorum Quorum not established.	
Mission Statement	No quorum	
Approval of the Agenda	No quorum	
Approval of Minutes from	No quorum	
February 16, 2023		

	EXECUTIVE COMMITTEE BUSINESS			
	Co-Chair – Santiago Serrato Co-Chair – Wayne Wientjes			
Bu	siness	Discussion/Motion	Planning Council Action	
A.	Item: Ongoing recruitment of a new FMRA Committee Chair.	No quorum.		
В.	Item: Recipient Report (handouts included with meeting package).	See attached March 2023 Recipient Report.		
C.	Item: Fiscal Report, Review Part A Expenditure & Unduplicated Client Count Report.	See attached Fiscal Report (Exp Rpt Part A FY22-23_03.14.23)		

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D.	Item: Discuss FMRA Work Plan	PC Support suggested consolidating FMRA and
	for Grant Year 2023-2024.	Executive Committee PCATs into one. Will need a
		Committee vote at the April meeting.
E.	Update on COVID Community	None – no quorum.
	Spread for Bexar County.	
F.	Update on Award from	None – no quorum.
	HRSA/HAB for Grant Year 2023-	
	24. Review and approve final	
	allocations based on actual	
	award amount.	
G.	Item: Update on Invitation from	No response from Fred Courtois.
	Frederic Courtois, topic	
	Presentation on Drug Overdoes	
	and its cross-section with HIV.	
H.	Update on Presentation, Be Well	Jarisma Urteaga, Sr. Outreach Coordinator, will
	Texas, UT Health San Antonio,	present today at the upcoming Planning Council
	on the Clinic Programs and	Meeting.
	Services. Contact: Enrique	
	Flores, Program Manager	
	(former PC member).	
I.	Item: Review and Resolve	No quorum.
	Parking Lot Items.	

		COMMITTEE BUSINESS ITEMS			
	Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPCC) Business Chair – Korie Smith				
Bus	siness Item	Discussion / Motion	Planning Council Action		
A.	Update: Seeking Chair for Committee	 Welcomed Korie as new Committee Chair on February 2, 2023. 			
В.	NA/CPPC Work Plan Development	 Discussed Needs Assessment activity; went over Work Plan that laid out when we will finish up survey questions, whether we want to do focus groups and then disseminate the survey instrument and whether we want to interview candidates. Started review of 2018 survey questions and asked members to present any concerns and recommendations to the Committee. 			
	embership, Nomination & Elections air – Ronique Pleasant	Committee Business			
Bus	siness Item	Discussion/Motion	Planning Council Action		
A.	Committee Update	 Voted on Daniel's application. Discussed the applications of 2 pending candidates to replace Catherine Lemus. 			

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	 Membership will have stand-alone committee meetings at 11:00a CST following the Needs Assessment Committee, beginning in March. Committee will also be looking at epidemiology and attendance. 	
Fiscal Monitoring and Reallocations	FMRA) Committee Business	
Chair - Vacant	· · · · · · · · · · · · · · · · · · ·	
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Business	Discussion/Motion	Planning Council Action
	Discussion/Motion • Looked at Recipient Report as part of regular	Planning Council Action
Business		Planning Council Action
Business A. Recipient Report and	Looked at Recipient Report as part of regular	Planning Council Action
Business A. Recipient Report and	Looked at Recipient Report as part of regular package.	Planning Council Action
Business A. Recipient Report and	 Looked at Recipient Report as part of regular package. Reviewed Expenditures and Unduplicated Client 	Planning Council Action

Parking Lot Action Items

#	Item	Assigned To	Date Assigned	Due	Status
				Date	
1	Pursue Dedicated Phone Line for Planning Council	Sharron Harris	7/21/2022	ASAP	Pending

Public Comment	None.
Announcements	None.
Schedule of Next Meeting	April 6, 2023, 10:00 A. M. CST
Adjournment	Meeting adjourned at 10:08 a.m. CST.