

# San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229

Planning Council Support: (210) 644-1362



## NOTICE OF PUBLIC MEETING

Planning Council

Thursday, June 16, 2021

**ZOOM Teleconferencing**

<https://us02web.zoom.us/j/87454202854?pwd=eVN6S0dTQ2loTW9QaHBLbFRjeUtrdz09>

12:30 p.m. – 2:00 p.m.

**I. Call to Order.**

**II. Welcome, Introductions, and Roll Call.**

**III. Reading of the Mission Statement.**

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

**IV. Approval of the Agenda.**

*(For Possible Action) The Chair may entertain a motion for possible action.*

**V. Approval of Minutes from May 19, 2022 meeting.**

*(For Possible Action) The Chair may entertain a motion for possible action.*

**VI. Recipient Report**

**VII. Committee Reports – June 2022**

**1. Needs Assessment / Comprehensive Planning/Continuum of Care Committee**

**Chair – TBA**

1. **Item: Review Draft Integrated Plan Framework** – The framework for the 2022-2026 Plan, due December 9, 2022, will follow the same framework as the prior year plan. The committee reviewed the goals and objectives of the prior year plan from the beginning of the plan up to Objective A, Strategy II A.3, ending on page 3, and asked for new recommendations to enhance the objectives for the 2022-2026 Plan. Members were reminded that the past Stakeholder group was made up of individuals with a broad range of experience, including members of the AA staff, Planning Council Support, Agency Staff, Planning Council and people outside the HIV sphere. The committee was asked for recommendations to serve on the stakeholder workgroup; the following individuals were recommended:
  - a. LaToya recommended - Diana Zamaron, Drug Court Manager, Felony Drug Court/Reentry Court Office: 210-335-3063, [dzamarron@bexar.org](mailto:dzamarron@bexar.org) and Aida Negron, Manager, Jail Program & Services, [aida.negron@bexar.org](mailto:aida.negron@bexar.org)

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- b. Mary Kay, suggested Danielle Houston, with Gilead, to provide an update on the “Peer Mentor Program” and to serve on the Workgroup.

Other suggestions included: seek recommendations from Ronique and Alfred.

Homework assignments for the committee was to review each remaining strategy and make recommendations at the next meeting on ways to enhance the strategy.

2. **Item:** Discuss Schedule for Integrated Plan Workgroup –
3. **Item:** Identify any additional datasets for PSRA – *Committee was reminded at PSRA Activities are schedule for August 24-25, 2022. Agreed the schedule for August 24 will be 9:00 a.m. – 4:00p.m. Central Time, and any remaining PSRA activity not completed on the 24<sup>th</sup> will occur August 25 from 9:00 a.m. – 12:00 Noon.*
4. **Item:** Other Discussion:
  - a. *People’s Caucus* - The 1<sup>st</sup> in-person meeting for the People’s Caucus since COVID shut-down everything is planned for July 22, 2022 at 12 Noon at the Metropolitan Community Church, but it depends on the status of COVID in the community, and the church’s board approval of the Planning Council’s COVID Safety protocols. PC support agreed to draft COVID safety protocols and present them to the Executive Committee for approval.
  - b. *Loretta’s Resignation* – this is Loretta’s last meeting, she is staying with DSHS and still in the HIV realm, but going to Fiscal Support & Oversight, providing fiscal monitoring & technical support.

## 2. Ad hoc Website Committee

Chair – Vacant

### June 1, 2022, Meeting

- A. **Item:** Previewed the demo site and agreed on the following Menu Tabs for the new website; <https://mbernstein37.wixsite.com/sapc3>

- a) Home
- b) About
- c) Calendar
- d) Services
- e) Resources
- f) HIV Testing locator

### June 3, 2022, Meeting

- A. **Item:** Identified additional content for each of the menu tabs.

### June 10, 2022, Meeting

- B. **Item:** Reviewed & Discussed the content of each Menu Tab and provide feedback for enhancements.

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## 3. Membership, Nomination & Elections

### Chair – Vacant

1. **Item:** Review Vacancies in Mandatory Membership Categories & Discuss Recruitment Strategies. *The Updated Membership Roster handout included in the meeting package. (For possible action) The Chair may entertain a motion for possible action.*

## 4. Fiscal Monitoring and Reallocations (FMRA) Committee Business

### Chair – Vacant

1. **Item:** Review Part A Expenditure & Unduplicated Client Count Report by Service Category. *Fiscal Report handouts included in the meeting package (For possible Action) The Chair will entertain a motion for possible action.*
2. **Item:** Part A Award update from HRSA/HAB for Grant Year. Review and approve final allocations based on actual award amount. *(For possible Action) The Chair will entertain a motion for possible action.*

## 5. Executive Committee Business

### Co-chairs – Wayne Wientjes and Santiago Serrato

1. **Item:** Review Reports from Standing Committees (see above). Planning Council Support provided handouts included in the meeting packets *(For possible Action) The Chair will entertain a motion for possible action.*
2. **Item:** NA/CPCC chair Vacancy Update and/or next steps...
3. **Item:** Review COVID Protocol for In-person meetings. *Handout included in the meeting package. (For possible Action)*
4. **Item:** Update on Comprehensive Plan Stakeholder Working Group Volunteers and/or Nominations.
5. **Item:** Review and Resolve Parking Lot Items

## VIII. Planning Council Business

### Co-chairs – Wayne Wientjes and Santiago Serrato

1. **Item:** Review/discussion of Standing Committee Reports *(For Possible Action) The Chair may entertain a motion for possible action.*
2. **Item:** Program Updates and collaboration with Recipient's Office *(For Possible Action) The Chair may entertain a motion for possible action.*
3. **Item:** Review and Resolve parking lot items. *(For Possible Action) The Chair may entertain a motion for possible action.*

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## IX. Parking Lot Action Items

#	Item	Assigned To	Date Assigned	Due Date	Status

## X. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

## XI. Schedule of Next Meetings

1. June 17, 2022 at 8:30 am Ad hoc Website Working Group
2. June 24, 2022 at 8:30 am Ad hoc Website Working Group
3. July 7, 2022 at 9:00 am NA & CPCC Committee Meeting
4. July 21, 2022 at 10:00 am MNE/FMRA & Executive Meeting
5. July 21, 2022 at 12:30 pm Planning Council Meeting
6. July 22, 2022 at 12:00 Noon People's Caucus

## XII. Announcements

## XIII. Adjournment

To Join This Meeting Via **ZOOM Teleconference/Video** Conference

Via Internet: <https://us02web.zoom.us/j/87454202854?pwd=eVN6S0dTQ2loTW9QaHBLbFRjeUtrdz09>

By Phone: 1 346 248 7799

Meeting ID: 874 5420 2854

Passcode: 734639

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