

San Antonio Area HIV Health Services Planning Council
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support: (301) 807-2196



**MINUTES OF THE
 Needs Assessment & Comprehensive Planning/Continuum of Care Committees
 Thursday, June 2, 2022 | Zoom Teleconference
 9:00 a.m. – 11:00 a.m.**

NA/CPCC Committee Members		Recipient Staff		Guest
Alfred Chavira	A	Wayne Wientjes	P	Mary Kay Mitchell
Adolph "AJ" Delgado	A	Jamie Zapata	A	LaToya Goodwin
Loretta Holland	P	Charles Whitehead	P	
Catherine Lemus	P			
Ronique Pleasant	P			Planning Council Support
Santiago Serrato	P			Sharron Harris
Mikela Villareal	A			Gloria Wood

Call to Order	The meeting was called to order at 9:06a.
Determination of Quorum	Quorum Established; 5 of 10 members in attendance at time meeting began. Mission Statement was read by Wayne Wientjes.
Approval of the Agenda	Motion to approve agenda made by Ronique, 2 nd by Wayne; no opposition, agenda approved.
Approval of Minutes from May 5, 2022	Motion to approve minutes, as amended, made by Wayne Wientjes, 2 nd by Ronique Pleasant; no opposition, 1 abstention; minutes approved.

COMMITTEE REPORT

Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPCC)
Chair – Santiago Serrato

Business Item	Discussion / Motion	Planning Council Action
May 5, 2022 Report recap	Last meeting called to order at 9:06a. Half of members were present during last meeting. Discussed the logistics for priority setting. We'll continue to give similar updated information in the PowerPoint like we did during the prior year. Talked a little bit about the sections of the Integrated Plan. Agreed on August 24th and 25 th dates to have priority setting activity and discussed convening the Stakeholder Workgroup for the Integrated Plan.	Action: Discussion only

San Antonio Area HIV Health Services Planning Council
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support: (301) 807-2196

COMMITTEE BUSINESS		
Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPCC)		
Chair – Santiago Serrato		
Business Item	Discussion / Motion	Planning Council Action
Review Draft Integrated Plan Framework	<ul style="list-style-type: none"> • Last 5-year plan will be the framework for the new 5-year comprehensive plan, due December 9th. Will maintain the Plan by indicating what progress we've made toward the objectives. • PC support reviewed the goals, objectives & activities of the last plan and sought information for updates through Objective A, Strategy II.A.3, page 3. • Part of what the Integrated Plan must explain also is how much of the activities are new and how much is the previous plan, so we do want to have some new initiatives. • LaToya shared resource contacts: Diana Zamaron, Drug Court Manager, Felony Drug Court/Reentry Courts, Office: 210-335-3063, Fax: 210-335-3065, dzamarron@bexar.org; and • Aida Negron, Manager, Jail Program and Services, aida.negron@bexar.org. • Mary Kay suggested emailing Danielle Houston with Gilead and asking if she helped do the peer mentor program with her community stakeholders and our consumers; if so, would she mind explaining its status and if she would like to join the workgroup. She likes to work with the community. • Members were asked to go thru each strategy, identify, and email PC Support contact people that may be good for the Integrated Plan Stakeholder Workgroup. • Prior stakeholder group had people consisting of AA staff, Planning Council Support, Planning Council Members, Agency staff, people outside the HIV sphere, input from the entire Planning Council & AA, and groups that they were involved in. • Activities were given to the HIV/Syphilis Testing Task Force, who voted on the activities. 	Action: Discussion Only

San Antonio Area HIV Health Services Planning Council
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support: (301) 807-2196

	<ul style="list-style-type: none"> Gave activities to Wise Group (Part D women’s group), who voted on them. Mary Kay suggested Ronique be asked if we can put together activities for them to vote on or provide their input, outside of being part of the Stakeholder group. Ask Alfred (member of the ESHA group) to share the activities list with the ESHA group. Homework Assignment for Planning Council Members: Review this framework, as you through the different sections and you think of someone who may be a good resource to be on the workgroup, send the person’s name to PC Support. 	
Discuss Schedule for Integrated Plan Workgroup	Proposed about 2-3 meetings later in the summer.	
Identify any additional datasets for PSRA	No additional recommendations. Will add to PowerPoint from last year; will send new one and mark it new as it is updated. Mary Kay is working on update.	
Other	<ul style="list-style-type: none"> First in person People’s Caucus. Church representative indicated they just started last month allowing limited outside groups to come in. We will have to submit to her covid safety protocols and what protocols we have in place before they will approve us to use the Church. PC Support will write up protocols to be presented to the Executive Committee this month and move to Planning Council for full vote. Safety protocols must be presented to the Church’s Board and the Board must grant permission before we are allowed back in. This is Loretta’s last meeting with Planning Council. Staying with DSHS and still in HIV realm, but going to Fiscal Support and Oversight, providing fiscal monitoring & technical assistance. PC Support requested that she put her in touch with anyone considering joining Planning Council. PC Support thanked her for her service and reminded her that she is always welcomed back. 	

No.	Parking Lot Action Items	Assigned To	Date Assigned	TBD	Status
1.	Review of Needs Assessment Outcomes, Lessons Learned & Strategies for 2022 Comp Needs Assessment	NA/CPCC	Jan 6, 2022	TBD	Tab led until next grant year.
2.	Distribute the Standards of Care	PC Support	Feb 3, 2022	Mar 3, 2022	

San Antonio Area HIV Health Services Planning Council
4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (301) 807-2196

Public Comment	None.
Announcements	1) Mary Kay Mitchell announced that LaToya Goodwin will become an official member of the Planning Council on the 16 th of June & will have voting rights & attendance will be tracked. 2) 1 st Official Pride Ride (community bike ride), Crocket Park at 10:00a free
Schedule of Next Meeting	July 7, 2022, 9:00 a.m.
Adjournment	Wayne made motion to adjourn, Ronique 2 nd . Meeting adjourned at 10:33a.