

San Antonio Area HIV Health Services Planning Council
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support: (301) 807-2196



**MINUTES OF THE
 Membership, Nominations, and Elections Committee
 Thursday, January 4, 2024 | Zoom Teleconference
 11:00 a.m. – 12:30 p.m.**

Membership, Nominations & Elections Committee Members			Recipient Staff	Guest
Ronique Pleasant	P			Don Marzullo, Promesa CGI
Charles Whitehead	P			
Jesus (Jesse) Esparza	E			
Santiago Serrato	A			
Korie Smith	P			
Wayne Wientjes	P			
Daniel Pineda	E		Planning Council Support	
			Sharron Harris	
P = Present	A = Absent	E = Excused	Gloria Wood	

Call to Order	Committee Chair, Ronique Pleasant, called the meeting to order at 11:04 a.m. CST.
Determination of Quorum	Quorum established; 4 Members present.
Mission Statement	Mission Statement was read by Ronique Pleasant.
Approval of the Agenda	Motion to approve Agenda made by Wayne Wientjes; 2 nd by Korie Smith; no opposition; no abstentions; motion passed; Agenda approved.
Approval of Dec 7 Minutes	Motion to approve Minutes made by Wayne Wientjes; 2 nd by Korie Smith; no opposition; no abstentions; motion passed; Minutes approved as amended to mark Daniel Pineda as Present.
COVID-19 Update for Bexar County	Low

COMMITTEE BUSINESS ITEMS

**Membership, Nominations, and Elections
 Chair – Ronique Pleasant**

Business Item	Discussion / Motion	Planning Council Action
1. Item: Discuss & Vote on New Planning Council Applicants: a. Robby Castaneda b. Beverly Johnson c. Joseph Leitch	PC Support reviewed with the Committee applications of 2 new applicants and one pending application to the Planning Council. They are: <ul style="list-style-type: none"> <u>Robby Castaneda</u> – Wayne Wientjes vouched for Robby. Motion to approve Robby’s application was made by Ronique Pleasant and 2nd by Korie Smith. Vote to accept Robby’s application was unanimous. The application will advance to Executive Committee for vote. <u>Joseph Leitch, aka “T”</u> – Motion to approve Joseph’s application was made by Ronique Pleasant and 2nd by Charles Whitehead. Vote to accept was unanimous. 	

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	<p>Joseph’s application will advance to the Executive Committee for a vote.</p> <ul style="list-style-type: none"> • <u>Beverly Johnson</u> - <i>Application is forthcoming.</i> Beverly provides contract support to BEAT AIDS. On her application, she checked membership categories (<i>Non-elected community leader; Rep. of CBO</i>). Ronique suggested Beverly serve as Non-Elected Community Leader to fill that Planning Council mandatory category. 	
2. Item: Review Current Planning Council Membership Term Status & Next Steps	<ul style="list-style-type: none"> • Members can serve 3 two-year terms (<i>for a total 6-consecutive years</i>), then roll off (term-out) for one year before they can re-apply. • Membership of Co-Chairs Santiago Serrato and Wayne Wientjes, as well as Membership Committee Member Charles Whitehead are expiring this year, effective Feb 29, 2024. • Wayne Wientjes has agreed to remain on to transition the replacement chairs through June 2024. Afterwards, he will have to roll off for a year. • Members rolling off are welcome to attend and participate in meetings, but <u>will not be able to vote at Planning Council Meetings.</u> • Charles Whitehead term will end, but he indicated he will continue to participate with Planning Council. 	
3. Item: Review 2023 MNE Work Plan Progress and Create the 2024/2025 Work Plan	<ul style="list-style-type: none"> • PC Support reviewed the Work Plan with the Committee. <ul style="list-style-type: none"> ○ Requested any new training needed be made known at March meeting. ○ Schedule New Member Orientation – Nov. ○ Elect co-chairs in January 2025. ○ Members must sign Mandatory Forms every year to be kept on file. • Membership Committee voted to take July as summer recess and December as holiday recess. Will proceed to Executive Committee for final vote. 	
4. Decide on a New Date & Time for the MNE February Meeting	<ul style="list-style-type: none"> • MNE Committee will meet on Feb 8, 2024 instead of Feb 1, 2024. 	
5. Review and Resolve Parking Lot Items	See below.	

Parking Lot Action Item

No.	Parking Lot Action Items	Assigned To	Date Assigned	Due Date	Status
1	Mandatory Confirmation Forms	All PC Members	Jan 4, 2024	March 7, 2024	Ongoing
2	Request for FAM 10 & WISE to be put on Planning Council Agenda by Committee Chair	PC Support	Jan 4, 2024	TBD	Pending

Public Comment	None
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Announcements	None
Schedule of Next Meeting	February 8, 2024 at 11:00 a.m.
Adjournment	Motion to adjourn made by Ronique Pleasant; 2 nd by Charles Whitehead; vote was unanimous; meeting adjourned at 11:50am CST.