

San Antonio Area HIV Health Services Planning Council
 4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
 Planning Council Support: (301) 807-2196



MINUTES OF THE
Needs Assessment & Comprehensive Planning/Continuum of Care Committees
Thursday, July 7, 2022 | Zoom Teleconference
9:00 a.m. – 11:00 a.m.

NA/CPCC Committee Members		Recipient Staff		Guest
Alfred Chavira	A	Jamie Zapata	A	Mary Kay Mitchell
Joe “Jace” Clower	A			Maricela McQueen
LaToya Goodwin	P			Tanya Khalfan Mendez
Catherine Lemus	P			
Ronique Pleasant	P			Planning Council Support
Santiago Serrato	P			Sharron Harris
Mikela Villareal	A			Gloria Wood
Wayne Wientjes	P			

Call to Order	The meeting was called to order by Wayne Wientjes at 9:06a.
Determination of Quorum	Quorum Established; 5 of 10 members in attendance at time of meeting. Mission Statement was read by Ronique Pleasant.
Approval of the Agenda	Motion to approve Agenda made by Santiago, 2 nd by Ronique; no opposition; 1 abstention. Agenda approved.
Approval of Minutes from June 2, 2022	Motion to approve Minutes was made by Santiago, 2 nd by Ronique; no opposition; 1 abstention; Minutes approved.

COMMITTEE REPORT

Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPCC)

Chair – TBD

Business Item	Discussion / Motion	Planning Council Action
A. Continue Review Draft Integrated Plan Framework	<ul style="list-style-type: none"> Discussed and worked through sections of the Integrated Plan Framework, starting at Objective B (Local), Strategy II.B.3: Address barrier to accessing HIV medical care services. Target Population (Eligible PLWHA) through Strategy II.C.3, Activity 4. Will pick up at Goal III: Reducing HIV Related Health Disparities (page 6), at next meeting. PC Support will communicate between now and the next meeting on how to pull together the stakeholder group and what we want to present to the stakeholder group to continue to refine the Plan. 	Action: Discussion only

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	<ul style="list-style-type: none"> PC Support noted that when doing the comprehensive plan, we must always keep in mind how an item will be addressed before we list it as an activity, so that we will have a strategy for documenting the activity's progress. 	
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COMMITTEE BUSINESS

Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPC)
 Chair – TBD

Business Item	Discussion / Motion	Planning Council Action
B. Update for Integrated Plan Stakeholder Workgroup	<ul style="list-style-type: none"> PC Support reached out to Al, Greg, Enrique, Frederick & AJ, who all agreed to serve on the Stakeholder Workgroup. Will also reach out to Carlos Carmona. Reached out to jail contact, Ms. Duque, referred by Ms. Zimmerman and Judge Glen), regarding the needs of individuals recently released from incarceration who was HIV positive upon release. PC Support still soliciting input from Planning Council Members for recommendations to serve. Invited Wayne and Santiago to participate in the group, as Planning Council Co-Chairs. LaToya has committed to serve. Stakeholder Workgroup will begin convening in early August. Finalize Stakeholder meeting dates at the next Needs Assessment meeting. 	Action:
C. PSRA Update	Agreed to move PSRA to August 18 th & 19 th due to conflict with the National Ryan White Conference.	

No.	Parking Lot Action Items	Assigned To	Date Assigned	TBD	Status
1.	Review of Needs Assessment Outcomes, Lessons Learned & Strategies for 2022 Comprehensive Needs Assessment	NA/CPCC	Jan 6, 2022	TBD	Tabled until next grant year.
2.	Distribute the Standards of Care	PC Support	Feb 3, 2022	Mar 3, 2022	Complete

Public Comment	None.
Announcements	None.
Schedule of Next Meeting	August 4, 2022, 9:00 a.m.
Adjournment	Santiago made motion to adjourn; LaToya 2 nd . Meeting adjourned at 10:22a. CST.