

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (301) 807-2196



NOTICE OF PUBLIC MEETING

COMBINED MEETING AGENDA

Financial Monitoring & Reallocations and

Executive Committee

Thursday, April 20, 2023

ZOOM Teleconferencing

<https://us02web.zoom.us/j/86994397919>

10:00 a.m. – 11:30 a.m.

I. Call to Order

II. Welcome, Introductions, and Roll Call

III. Reading of the Mission Statement

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high-quality, comprehensive health and social services to people living with or affected by HIV.

IV. Approval of the Agenda

(For Possible Action) The Chair shall entertain a motion for possible action.

V. Approval of Minutes from the March 16, 2023 Meeting (handout provided)

(For Possible Action) The Chair shall entertain a motion for possible action.

VI. Fiscal Monitoring, Reallocations/Executive Committee Business

A. Item: Recipient Report (*handouts included with meeting package*)

B. Item: Fiscal Report, Review Part A Expenditure & Unduplicated Client Count Report by Service Category (*handouts included with meeting package*)

C. Item: Update on COVID Community Spread for Bexar County.

To obtain specific information on COVID-19 Community Levels, visit the Centers for Disease Control and Prevention (CDC) at [COVID-19 Community Level](#), use the State dropdown menu to select Texas, then use the County dropdown menu to select Bexar County. Find out more about the COVID-19 situation in Bexar County, Texas with [COVID-19 Data Tracker](#). (For possible Action) The Chair may entertain a motion for possible action.

D. Item: Discuss FMRA/Executive Work Plan for Grant Year 2023-2024.

E. Item: Discuss Summer Schedule:

1. Date for PSRA Work Session
2. Interest in taking a summer meeting break (*July or August*)?

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VII. Committee Reports – Review reports from Standing Committee.

A. Needs Assessment / Comprehensive Planning/Continuum of Care Committee Chair – **Korie Smith**

- a. **Item:** Reviewed HIV Epidemiology of the TGA. Total of 7,921 PLWH in the SATGA. Agreed to 435 or 5.5% of the 7,921 as the Sample size of surveys to be collected for the 2023 Needs Assessment.
- b. **Item:** Reviewed the 2023 Needs Assessment Discussion Guide – Agreed to conduct 1 to 2 focus group discussions possibly at the end of the survey.

B. Membership, Nomination & Elections Committee Business Chair – **Ronique Pleasant**

- a. **Item:** PC Removal – At the March 2nd MNE Meeting, members unanimously voted to remove Jamie Zapata from Planning Council, due to violation of Planning Council attendance requirements. The committee is seeking Executive Committee vote of concurrence to present our recommendation to the full Planning Council for final approval. *The Chair shall entertain a motion for action.*
- b. **Item:** Planning Council Membership – Reviewed the updated Membership Roster to reflect pending appointments to Planning Council. The committee also discussed current vacancies and recruitment strategies.
- c. **Item:** Questions from MNE Chair – Reviewed & discussed questions about qualifications for mandatory membership categories and whether one person can fill more than one category. Also, can more than one person from the same agency serve on Planning Council.
- d. **Item:** Mandatory Forms – Members were reminded, they will receive the mandatory forms that must be signed annually. 1). Code of Conduct; and 2). Conflict of Interest.

C. People’s Caucus

- a. **Item:** Funded Services Discussions – Committee voted to have monthly presentation of the following services:
 1. Emergency Financial Assistance -May 19th
 2. Medical Transportation – June 16th
 3. Mental Health – July 21st
 4. Oral Health – Sept. 22nd
 5. Referral for Health Care Services – Oct. 20th
 6. HIPSCA – Nov. 17th
 7. Outpatient Ambulatory Health Services
 8. Medical Nutrition Therapy
- b. **Item:** Quarterly Dinner Meeting Update – Held the first quarterly dinner meeting on April 12th at Guillermo’s. Turnout for the dinner was good, about 30 people in attendance.

VIII. Parking Lot Action Items

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#	Item	Assigned To	Date Assigned	Due Date	Status
1	Pursue Dedicated Phone Line for Planning Council	Sharron Harris	7/21/2022	ASAP	Pending
2	Presentation on Drug Overdoses and its cross-section with HIV from Frederic Courtois	Sharron Harris			Pending

IX. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

X. Schedule of Next Meetings

- A. May 4, 2023, 9:00 a.m. NA & CPCC Committee Meeting
- B. May 4, 2023, 11:00 a.m. MNE Committee Meeting
- C. May 18, 2023, 10:00 a.m. FMRA/Exec Meeting
- D. May 18, 2023, 12:30 p.m. Planning Council Meeting
- E. May 19, 2023, 11:45 a.m. People's Caucus Meeting

XI. Announcements:

XII. Adjournment:

To Join the Meeting Via **ZOOM**/Video Conference:

Via Internet: <https://us02web.zoom.us/j/86994397919>

By phone: 1+346 248 7799

Meeting ID: 869 9439 7919

Passcode: None

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