



San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229

Planning Council Support: (202) 681-4820

www.saplanningcouncil.org

**MINUTES OF THE
PLANNING COUNCIL
Thursday, April 18, 2024
Zoom Teleconference
12:30 p.m. – 2:00 p.m.**

Members		Recipient Staff		Guest	
Joe "Jase" Clower	P	Korie Smith	E	Leah Meraz	Frank Rosas
Thomas Evans	E	Mikela Villareal	A	Tanya Khalfan Mendez	Kelly Roberts, FAM210
Jesus "Jesse" Garza	E	Angela J. Warren	P	Annie Johnson	Yvonne Robles, WISE
Laura Gonzalez	E			Dawn Cook	
Barbara Jardine	P			Carol Nielsen	
Beverly Johnson	P				
Joseph "T" Leitch	P				
Daniel Pineda	E			Planning Council Support	
Ronique Pleasant	E			Don Marzullo	
P = Present	A = Absent	E = Excused Absence		Gloria Wood	

Call to Order	Meeting called to order at 12:38p CST
Determination of Quorum	Quorum not established; 4 members present.
Mission Statement	Mission statement read by Jase.
Review of the Agenda	Agenda reviewed.
Approval of Minutes from Feb 18 & Mar 21, 2024	No approval due to lack of quorum.
Update on Bexar County – COVID Community Spread	

PLANNING COUNCIL BUSINESS

Co-Chair – Jase Clower

Co-Chair – Korie Smith

Business	Discussion/Motion	Planning Council Action
A. Recipient Report	<p><i>Presented by Leah Meraz:</i></p> <p>UH Overview & RW Administrative Overview</p> <ul style="list-style-type: none"> • AA continuing to work hybrid schedule. • Continue regularly scheduled meetings and trainings. • Continue to meet with RDE to implement the new data system; working on a fiscal component to be added to the system. • Standards Of Care Requirement Review completed. • Reports from other funding streams i.e., Part D, Non-Competitive Continuing Application submitted for Part D. 	



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- Working on Part A Annual Report, which is due in May.

Presented by Tanya Khalfan Mendez:

Program Activities:

- National Women & Girls HIV Awareness Day on Mar 8; 40 individuals present.
- Campus Connect Tour at UTSC on Mar 19.
- In setup phase of Status Neutral Approach Grant to provide support services to individuals who may be LWHIV or at risk for HIV.
- Program Presentation being held this afternoon and at People's Caucus tomorrow, Fri, Apr 19.

Operation Brave:

- Operating on partial award.
- All prior years' activities continue.
- Hired social media individual to support efforts such as reels and stories.

Care Coordination:

- Over 1400 individuals screened in March.
- 22 referrals to Care Coordination; 15 thru ED; remaining came thru other sources.
- 17 individuals were previously diagnosed, 2 newly diagnosed, 1 pending diagnosis; and 2 had a negative result.
- Of the 22 referrals; 8 were referred to Operation BRAVE, 1 to Part D, 9 to Part A, and 2 declined services.

Presented by Dawn Cook:

Compliance Activities:

- Monitoring: Monitoring was completed on Apr 5.
- Received favorable feedback from Providers to continue the process of monitoring all funding sources at one time.
- Training/Technical Assistance: Provided to the Service Providers, Planning Council, AA Staff, Consumers, and/or Community Stakeholders.
 - **Standards of Care Review** – Upcoming Outpatient/Ambulatory Health Services (OAHS) – Apr 30, 2024 at 10:00 a.m. RHSS was held on 4/30; Non-MCM was held on 2/27; and MCM was held on 1/30.
 - **Monitoring Requirements Review** – Upcoming Outpatient/Ambulatory Health Services (OAHS) – Apr 30, 2024 at 10:00 a.m.
 - **San Antonio Ryan White & Operation BRAVE Programs Overview (101)** -



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	<p>Upcoming overview to be held Tues, May 7, 9:00 a.m., in-person at RBG, 5th Floor, Foundation Room.</p> <ul style="list-style-type: none"> ○ Held in person at RBG, 5th Floor, Foundation Room on Mon, Feb 5, 2024. <p>Clinical Quality Management Activities:</p> <p><i>Internal CQM Meeting:</i></p> <ul style="list-style-type: none"> ● Meeting held on Mar 24. ● In process of establishing workgroups to improve eligibility process. ● Confirmed 2 people from each agency. ● Need more consumers; solicited members to participate in the workgroup. ● Set up coaching sessions starting May – Nov 2024 with each agency to focus on their own QI project for 2024-25 year. <p><i>External CQM Meeting:</i></p> <ul style="list-style-type: none"> ● Meeting was held on Apr 15. ● Approved 2 medications to be added to the Drug Formulary: ● Meclizine/Antivert: used to treat dizziness and Benign Paroxysmal Positional Vertigo (BPPV); ● Ingrezza/Valbenazine: used to treat drug-induced Tardive Dyskinesia. ● Will have Director QI agency onsite visits on May 1-2, 2024. ● In response to a member’s question, Dawn indicated that <u>Cabenuva</u> was previously added to the Drug Formulary. <p>(Detailed report was included in the meeting package.)</p>	
<p>B. Item: Fiscal Report (<i>handouts included with meeting package</i>)</p>	<p>Presented by Annie Johnson.</p> <ul style="list-style-type: none"> ● Still closing out 2023-24. Final invoices are due Apr 19. ● Part A Formula is at 95.39%--should be at 100%. Waiver was done. ● Part A Supplemental is 92.57%--should be 100%. Cannot carry over these funds. ● MAI is 92.57%--should be 100%. ● Oral Health has 2 missing invoices. <p>(Detailed report was included in the meeting package.)</p>	
<p>C. Item: Rapid Reallocation Request #2024-02 for Committee Review (No vote required in accordance with Planning Council Bylaws.)</p>	<p>Rapid Reallocation Request not presented for review (no vote required per By-Laws).</p>	
<p>D. Item: Invitation to Candidates Interested in Serving as Planning Council Co-Chairs</p>	<ul style="list-style-type: none"> ● PC Support issued standing invitation. 	



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<p>E. Presentations - FAM210 & WISE</p>	<ul style="list-style-type: none"> • FAM 210 Presentation was given by Kelly Roberts, Outreach Coordinator for Operation BRAVE (Part D Program). <ul style="list-style-type: none"> ○ FAM210 is a free program of peer support for PLWH, vulnerable, or affected by HIV. ○ Geared to women, youth & children. ○ Website is FAM210.com. • WISE Presentation was given by Yvonne Robles, Community Outreach Specialist. <ul style="list-style-type: none"> ○ WISE is a part of FAM210 and stands for: <ul style="list-style-type: none"> ○ Women Identifying Strength and Empowerment. ○ Geared to families. ○ Meets every 2nd Fri of the month from 6p – 8p at the Foundation Room, 5th Floor, Robert B. Green Clinic, 903 W. Martin St, San Antonio, TX 78207 ○ RSVP Yvonne.Robles@uhtx.com or Kelly.Roberts@uhtx.com. 	
<p>F. Item: Review/Discussion of Standing Committee Reports</p>	<p>See below.</p>	

COMMITTEE BUSINESS ITEMS

Needs Assessment (NA) and Comprehensive Planning/Continuum of Care Committee (CPCC) Business		
Chair – Korie Smith		
Business Item	Discussion / Motion	Planning Council Action
Committee Report	None.	
Membership, Nomination & Elections Committee Business		
Chair – Ronique Pleasant		
Business Item	Discussion/Motion	Planning Council Action
Committee Report: a. Item: Planning Council Recruitment and Membership Update	<ul style="list-style-type: none"> • Applications for membership to the Planning Council that have been submitted to Judge Sakai are scheduled for Commissioner’s Court on April 23, 2024. • Judge Sakai’s office will confirm once completed. 	Motion & Vote
Fiscal Monitoring & Reallocation (FMRA)/Executive Committee Business		
Co-Chair – Jase Clower		
Co-Chair – Korie Smith		
Business	Discussion/Motion	Planning Council Action



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Fiscal Report	<ul style="list-style-type: none"> <i>Fiscal Report was presented by Annie Johnson. (Handout included in meeting package.)</i> 	
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People’s Caucus Co-Chair – Beverly Johnson (Planning Council Representative) Co-Chair – Wayne Wientjes (Community Representative)		
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Business	Discussion/Motion	Planning Council Action
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Committee Report a. Item: HIV Services Discussions Remaining as of Mar 22: <ol style="list-style-type: none"> i. FAM210 & WISE Programs ii. Health Insurance Premium Cost-Sharing Assistance (HIPSCA) iii. Outpatient Ambulatory Health Services (OAHS) iv. Medical Nutrition Therapy 	<ul style="list-style-type: none"> Jim Osburn, Thera Technologies presented on HIV and Aging on Mar 22, 2024. The presentation was well received. 	
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Public Comment	Frank Rosas expressed concern regarding the University of Texas Health Science Center Dental School no longer providing oral health services.
Announcements	PC Support requested bios & pictures, as well as mandatory forms.
Schedule of Next Meeting	April 18, 2024, 12:30 p.m. – 2:00 p.m.
Adjournment	Motion to adjourn the meeting made by “T; 2 nd by Angela Warren; no opposition. Meeting adjourned at 1:55 p.m. CST.