

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (210) 644-1362



NOTICE OF PUBLIC MEETING

Planning Council

Thursday, March 17, 2021

ZOOM Teleconferencing

<https://us02web.zoom.us/j/83507647599?pwd=TmlBSDBVRFVNL3NwTUUpGSW8rWFdpQT09>

12:30 p.m. – 2:30 p.m.

I. **Call to Order.**

II. **Welcome, Introductions, and Roll Call.**

III. **Reading of the Mission Statement.**

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

IV. **Approval of the Agenda.**

(For Possible Action) The Chair may entertain a motion for possible action.

V. **Approval of Minutes from February 17, 2022 meeting.**

(For Possible Action) The Chair may entertain a motion for possible action.

VI. **Recipient Report**

VII. **Parking Lot Action Items**

#	Item	Assigned To	Date Assigned	Due Date	Status

VIII. **Committee Reports**

A. **Needs Assessment / Comprehensive Planning/Continuum of Care Committee Chair – Vacant**

- 1. Discuss Needs Assessment Outcomes & Data & Draft N/A Work plan –**
The draft Needs Assessment Work plan was presented. It was agreed to postpone conducting a needs assessment in 2022 and focus on the development of the new 5-year Integrated HIV Prevention and Care Plan. The committee agreed to use existing data from the most recent Needs Assessment to inform strategies for the new 5-year plan.
- 2. Discuss Framework & Meeting Logistics for PSRA –** Planning Council support agreed to review prior PSRA documents and send them to the committee in preparation for the April meeting. The Recipient's data representative will be invited to discuss data availability options.

Mission: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (210) 644-1362

3. **Identify Datasets for PSRA** – the dataset discussion was postponed to the April meeting and members were asked to decide on the data they want and be prepared to discuss the type of data they need to help inform their decisions for PSRA.
 4. **Review HRSA Guidance for 2022-2026 Integrated Plan** – Planning Council support discussed the HRSA Guidance for the CY 2022-2026 Plan and agreed to distribute the guidance along with the 2021 Integrated Plan Worksheet. Mary Kay discussed the process used to develop the previous plan, including the Stakeholder Work group that provided input to create the plan. The committee agreed to follow a similar process to create the CY 2022-2026 plan. Planning Council support agreed to send a request to Planning Council members to recommend key stakeholders at the March 17 meeting to ensure the stakeholder workgroup is representative of each population with the SATGA. In response to a request for examples of other jurisdictions Integrated plans (like San Francisco, etc.), Mary Kay added in the chat, the link to Integrated Plans at HRSA’s Target Center website, <https://targethiv.org/ihap/directory-integrated-plans>. Planning Council support will also distribute the HRSA guidance for the CY 2022-2026 plan and the San Antonio TGA 2021 Integrated Plan Worksheet to all PC members.
 5. **Review Parking Lot Issues** – *See item A above.*
- B. Membership, Nominations, and Elections Committee**
Chair – Vacant
1. **No Meeting, due to lack of Quorum** – agenda items reviewed only
- C. Fiscal Monitoring and Reallocations (FMRA) Committee Business**
Chair – Vacant
1. **Item:** Review Part A Expenditure & Unduplicated Client Count Report by Service Category
(For possible Action) The Chair will entertain a motion for possible action.
 2. **Item:** Receive award from HRSA/HAB for Grant Year. Review and approve final allocations based on actual award amount
(For possible Action) The Chair will entertain a motion for possible action.
- D. Executive Committee Business**
Co-chairs – Wayne Wientjes and Santiago Serrato
1. **Item:** Review Reports from Standing Committees. Planning Council Support provided handouts which were included in the meeting packets.
(For possible Action) The Chair will entertain a motion for possible action.
 2. **Item:** Subcommittee Co-Chair Vacancies Update
 3. **Item:** Design the Assessment of the Efficiency of the Administrative Mechanism (AEAM). Planning Council Support provided handouts which were included in the meeting packets.

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (210) 644-1362

(For Possible Action) The Chair will entertain a motion for possible action.

4. **Item:** Review and Resolve Parking Lot Items

IX. Planning Council Business

Co-chairs – Wayne Wientjes and Santiago Serrato

- A. **Item:** Review of Standing Committee Reports
 1. *See above*
- B. **Item:** Program Updates and collaboration with Recipient’s Office
(For Possible Action) The Chair may entertain a motion for possible action.
- C. **Item:** Receive award from HRSA/HAB for Grant Year. Review and approve final allocations based on actual award amount.
(For Possible Action) The Chair may entertain a motion for possible action.
- D. **Item:** Review and Resolve parking lot items
(For Possible Action) The Chair may entertain a motion for possible action.

X. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council’s legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the “Public Comment” sign-in sheet prior to the call to order.

XI. Schedule of Next Meetings

- | | | |
|----|-----------------------------|------------------------------------|
| A. | April 7, 2022, at 9:00 am | NA & CPCC Committee Meeting |
| B. | April 7, 2022, at 11:00 am | No MNE Meeting |
| C. | April 7, 2022, at 2:00 pm | Ad-hoc Website Committee |
| D. | April 21, 2022, at 10:00 am | Executive & FMRA Committee Meeting |
| E. | April 21, 2022, at 12:30 pm | Planning Council Meeting |
| F. | April 21, 2022, at 6:00 pm | People’s Caucus |

XII. Announcements

XIII. Adjournment

To Join This Meeting Via **ZOOM Teleconference/Video** Conference

Via Internet: <https://us02web.zoom.us/j/83507647599?pwd=TmIBSDBVRFVNL3NwTUUpGSW8rWFdpQT09>

By Phone: 1 312-626-6799

Meeting ID: 835 0764 7599

Passcode: 863990