

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229

Planning Council Support: (301) 807-2196



**MINUTES OF THE
Planning Council
Thursday, March 17, 2022
Zoom Video Conference
12:30 p.m. – 3:00 p.m.**

Planning Council Members				Recipient Staff	Guests
Gregory Casillas	P	Korie Smith	A	Annie Johnson	
Alfred Chavira	P	Mikela Villareal	A	Tanya Khalfan Mendez	
Joe Clower	P	Morjorie White	A	Maricela McQueen	
Frederic Courtois	A	Charles Whitehead	P	Mary Kay Mitchell	
Adolph Delgado	A	Wayne Wientjes	P		
Gavriel Gutierrez	P	Jamie Zapata	A		
Loretta Holland	A				
Catherine Lemus	P			Planning Council Support Staff	
Ronique Pleasant	P			Sharron Harris	
Santiago Serrato	A			Gloria Wood	
P = Present		A = Absent			

Call to order	Meeting called to order at 12:30 pm CST by Wayne Wientjes.
Determination of Quorum	8 members present; NO QUORUM ESTABLISHED
Welcome and Introductions	Planning Council Support called the roll.
Mission Statement	No business conducted.
Approval of the Agenda	No business conducted.
Approval of the Minutes from February 17, 2022	No business conducted.
Recipient Report January 2022	No business conducted.

Parking Lot Action Items

#	Item	Assigned to	Date Assigned	Date Due	Status

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COMMITTEE REPORTS

Needs Assessment and Comprehensive Planning/Continuum of Care Committee (CPCC)

CHAIR – Vacant

Business Item	Discussion / Motion	Action
	No business conducted due to no quorum.	

Membership, Nominations, and Elections Committee (MNE)

CHAIR – Vacant

Business Item	Discussion / Motion	Action
	No quorum established for this Committee March 3, 2022.	

Ad-Hoc Website Committee

CHAIR: Gregory Casillas

Business Item	Discussion / Motion	Action
	<i>Did not meet in March 2022.</i>	

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Fiscal Monitoring and Reallocations (FMRA) Committee		
CHAIR – unassigned		
Business Item	Discussion / Motion	Action
	No business conducted due to no quorum.	
Executive Committee		
Co-Chairs - unassigned		
Business Item	Discussion / Motion	Action
	No quorum established for this Committee on March 3, 2022.	
PLANNING COUNCIL BUSINESS		
Planning Council Business		
Business Item	Discussion / Motion	Planning Council Action
Review of Committee Reports	See above. No business conducted due to absence of a quorum. While waiting for additional members to join, PC Support provided a brief overview of agenda items as follows:	None, due to absence of a quorum
Program Updates & Collaboration with Recipient's Office	<p>Want to start planning support preparation for Integrated Plan. Sent out request based on the recommendation to ask all PC members to have an advisory member in mind to serve on a workgroup for the Integrated Plan, following the model that Mary Kay implemented last time to have a think tank work group to that would advise on strategies to incorporate into this year's Integrated Plan. Will table this discussion for a deep planning session to get strategy underway and get an outline for what the new plan will entail.</p> <p>PC Support asked that members think about what would make it easiest for planning and developing integrated plan, i.e., look at current work plan that expired in 2021 and pull things out from that and then start the new plan and add the things that you want that are not present in the 2021 plan. Will send out the 2021 worksheet. Bring ideas to next NA meeting or send her ideas via email to incorporate in the planning.</p>	
Receive award from HRSA/HAB for Grant Year. Review and approve final allocations based on actual award amount.	Will discuss the partial award received from HRSA.	None

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Non-agenda item.	PC Support indicated that Website Ad Hoc Committee will reconvene on Apr 7 at 2:00p. Greg will chair until the website is up to PC satisfaction. Website will then be presented to Full Planning Council for final approval.	None, due to absence of a quorum.
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Public Comment	No Public Comment
Announcements	
Schedule of Next Meeting	April 21, 2022 12:30 p.m., Zoom Video conferencing
Adjournment	12:51 pm CST