

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229

Planning Council Support: (210) 644-1362



NOTICE OF PUBLIC MEETING

Planning Council

Thursday, January 20, 2021

ZOOM Teleconferencing

<https://us02web.zoom.us/j/83897286293?pwd=YnVtZTh2MmFjZVlFWWhHSVE2dHU1Zz09>

12:30 p.m. – 2:30 p.m.

I. Call to Order.

II. Welcome, Introductions, and Roll Call.

III. Reading of the Mission Statement.

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

IV. Approval of the Agenda.

(For Possible Action) The Chair may entertain a motion for possible action.

V. Approval of Minutes from December 16, 2021 meeting.

(For Possible Action) The Chair may entertain a motion for possible action.

VI. Recipient Report

VII. Parking Lot Action Items

#	Item	Assigned To	Date Assigned	Due Date	Status

VIII. Committee Reports

A. Needs Assessment / Comprehensive Planning/Continuum of Care Committee Chair – Santiago S.

1. Review of the progress and updates of the Integrated Plan.

Rhonda Andrews reported the activities completed in December submitted through the RedCap survey for Integrated Plan Activities:

Record 1: FAM210 & BRAVE participated and served as a vendor
Event: Race de las Chingnonas – FAM210 & BRAVE were participants and vendors as well as coordinated to have HIV/DTD testing at the event.

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (210) 644-1362

- 2nd Annual Fundraiser for the Kristen Meza Foundation – KMF Against Domestic Violence
- Event of women only, trans women, and non-binary individuals
- FAM210 & BRAVE share a vendor booth & AARC and Metro provided HIV/STD testing.

HIV Testing was provided; Approximately 13 people had a test at the HIV/STD testing buses

Event Incentives: Condoms, lube, pens, hand sanitizers, lanyards, bags, and other small program incentives, along with program info and resources.

Challenges for the event: None

Successes: Great event! Fun way to share program info, get people tested and serve our WICY population.

- 2. Review Parking Lot Issues** – None
- 3. Planning for Needs Assessment** – Concern was expressed about the outcome of the prior needs assessment. There was a lower-than-expected number of surveys collected and very limited participation from the target populations. Recommendation was to revisit the tasks from last year's assessment and think outside the box to be more creative to reach the intended population.
- 4. Work Plan Review** - Work plan was review with a few minor changes added.

B. Membership, Nominations, and Elections Committee

Chair – Wayne W.

- 1. Confirm Eligible Members for Planning Council Co-Chairs to present to Executive Committee and Planning Council for Nominations.**

The Recipient provided handouts which were included in the meeting packets. Members eligible for nomination were reviewed.

- 2. Reviewed Planning Council Membership.**

The Recipient provided handouts which were included in the meeting packets. It was noted that Alfred Chavira has now been appointed and added to the Membership Roster.

- 3. Reviewed Planning Membership Attendance.**

The Recipient provided handouts which were included in the meeting packets. Attendance was reviewed for the current quarter. Members agreed to review and consider developing a policy to evaluate attendance when members miss numerous unexcused absences.

- 4. Reviewed and Create 2022-2023 Committee Work Plan.**

The Recipient provided handouts which were included in the meeting packet. Reviewed the work plan and recommended minor revisions (*move the request nominations for PC Co-Chairs to Nov. 2022 rather than January*) and (*move conducting elections for Planning Council Co-Chairs to*

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229
Planning Council Support: (210) 644-1362

Jan. 2023 rather than Feb.). Members agreed to review and discuss further an “Open Nominating” Work Plan to help manage recruitment new members. Will review the 2022-23 Work plan and Vote on approval in the Feb. meeting.

C. Fiscal Monitoring and Reallocations (FMRA) Committee

Chair – Frederic Courtois

Item: Review 2021/22 Part A and MAI Expenditures by Service Category and Unduplicated Client Count. The Recipient provided handouts which were included in the meeting packets.

(For Possible Action) The Chair may entertain a motion for possible action.

Item: Review Reallocation Request (2022-01-12). The Recipient provided handouts which were included in the meeting packets.

D. Executive Committee

Co-Chairs – Enrique Flores & Gregory Casillas

Item: Vote on the Eligible Nominees for Planning Council Co-Chairs.

The Recipient provided handouts which were included in the meeting packets.

(For possible Action) The Chair will entertain a motion for possible action.

Item: Review of 2022-2023 San Antonio TGA PC Meeting Schedule. The Recipient provided handouts which were included in the meeting packets.

(For Possible Action) The Chair will entertain a motion for possible action.

IX. Planning Council Business

A. Item: Review of Committee Reports

1. See above

B. Item: Vote on Eligible Members for Planning Council Co-Chairs.

Eligible PC Members have accepted or decline Nomination and a final voting list of two (2) candidates have been identified. Final vote will be held by anonymous poll. The Recipient provided handouts which were included in the meeting packets.

(For Possible Action) The Chair may entertain a motion for possible action.

C. Item: Smoking Cessation Presentation – Angelita Agape

D. Item: Review of 2022-2023 San Antonio TGA PC Meeting Schedule. The Recipient provided handouts which were included in the meeting packets.

(For Possible Action) The Chair may entertain a motion for possible action

X. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council’s legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the “Public Comment” sign-in sheet prior to the call to order.

San Antonio Area HIV Health Services Planning Council

4502 Medical Drive, MS# 45-2 Corporate Square, Suite 200, San Antonio, TX 78229

Planning Council Support: (210) 644-1362

XI. Schedule of Next Meetings

- | | | |
|----|-------------------------------|---|
| A. | February 3, 2022 at 9:00 am | NA & CPCC Committee Meeting |
| B. | February 3, 2022 at 11:00 am | MNE Committee Meeting |
| C. | February 3, 2022 at 2:00 pm | Ad hoc Website Committee (<i>Tentative</i>) |
| D. | February 17, 2022 at 10:00 am | Executive & FMRA Committee Meeting |
| E. | February 17, 2022 at 12:30 pm | Planning Council Meeting |
| F. | February 17, 2022 at 6:00 pm | People's Caucus |

XII. Announcements

XIII. Adjournment

To Join This Meeting Via **ZOOM Teleconference/Video Conference**

Via Internet: <https://us02web.zoom.us/j/83897286293?pwd=YnVtZTh2MmFjZVlFWWhHSVE2dHU1Zz09>

By Phone: 346-248-7799

Meeting ID: 838 9728 6293

Passcode: 386121